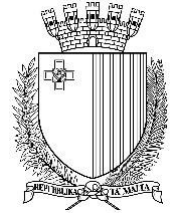


Anness A



Ministeru	Uffiċċju tal-Prim Ministru
L-impjieg	Stampatur

UFFIĊĊJU TAL-PRIM MINISTRU
BERĠA TA' KASTILJA, VALLETTA, MALTA

Dmirijiet u responsabbiltajiet

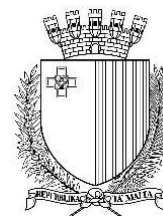
Fis-Sezzjoni tal-Finishing

- i. Jagħmel xogħol fuq magni/tagħmir kollu eżistenti jew kull tagħmir ieħor li jista' jiġi installat fil-futur, bħal : 3 knife trimmer, GST, folder u giljottina;
- ii. Manutenzjoni ta' kuljum biex il-magni/tagħmir jinżammu fl-aħjar, kundizzjoni possibli għax-xogħol ; u
- iii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Fis-Sezzjoni tal-Printing

- i. Jwettaq dmirijiet fil-Magni tal-Istamper/Tagħmir eżistenti kollha kemm fit-Taqsimiet Offset u Digitali kif ukoll fi kwalunkwe tagħmir ieħor li jista' jkun installat fil-futur ;
- ii. Manutenzjoni ta' kuljum biex il-makkinarju/tagħmir jinżammu fl-aħjar, kundizzjoni possibli tax-xogħol possibli; u
- iii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Annex A



Ministry	Office of the Prime Minister
Job Title	Printer

OFFICE OF THE PRIME MINISTER
AUBERGE DE CASTILLE, VALLETTA, MALTA

Duties and responsibilities

In the Finishing Section

- i. Performs duties on all existing machines/equipment or any other equipment which may be installed in the near future such as: 3 knife trimmer, GST, folder and guillotine;
- ii. day to day maintenance to keep the machinery/equipment in the best possible working condition; and
- iii. Any other duties as directed by the Principal Permanent Secretary.

In the Printing Section

- i. Performs duties on all existing Printing Machines/Equipment or any other equipment which may be installed in the future;
- ii. Day to day maintenance to keep the machinery/equipment in the best possible working condition;
- iii. Any other duties as directed by the Principal Permanent Secretary.